

# Katrin Klein Professional Translations

## LANGUAGE SERVICES

English – German – Spanish

Professional translation company  
offers reasonably priced language services tailored to your particular  
needs:

### TRANSLATIONS

Letters, legal texts, brochures, menus, product descriptions, websites,  
reports, articles, manuals etc.

### PROOFREADING & EDITING

Any kind of text. Knowledge of the new German spelling.

### TEXT PRODUCTION

Your foreign language correspondence etc.

### TRANSCRIPTIONS

Conversion of handwritten documents into electronic formats according  
to your wishes.

### LANGUAGE CLASSES

Want to learn German or Spanish?  
I am also qualified to teach individuals and small groups.

### CONTACT & MORE INFORMATION:

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[www.kktranslations.com](http://www.kktranslations.com)

## PRICES

(Valid from September 2011)

**Minimum fee for all jobs** **25,00**

### Translations (per word)

English > German	€0,10
Spanish > German	€0,10
Other languages	€0,12

**Revision & Proofreading** (per hour, 1500-3000 words) **€ 25,00**

**Audio/Video Transcription & Translation** (per min.) **€ 30,00**

### Writing tasks (Per standard page)

Text production	€ 25,00
Transcriptions & DTP	€ 15,00

### Language instruction (for adults)

Per person & unit (90 / 60 min) **€ 25,00 / 20,00**

### Discounts

Translations > 10.000 words **- 5%**

### Markups

24h-Service	+ 30%
Weekend Service (Friday 18.00 – Monday 12.00)	+ 25%
Localization (Website Translation)	+ 15%
Translation of handwritten documents	+ 15%
DTP & Editing	+ 10%